

**Position Title:** Detox Assessment Counselor  
**Program:** Brooks Respite and Recovery Center Program  
**Program Location:** Redmond, Oregon  
**Supervisor:** Program Director  
**Employment Status:** Full Time Regular  
**FLSA Classification:** Non-Exempt  
**Salary/Wage:** CADC I is \$21.00 - \$27.55; CADC II is \$22.06 - \$28.94

**Eligible for Sign-On Bonus. CADC I eligible for \$2,000.00\* hiring/stay bonus and the CADC II candidate is eligible for a \$3,000.00\* Bonus is paid out in installments. \*Loyalty Bonuses are only available for external candidates**

### **Essential Functions and Responsibilities:**

1. Attend treatment team meetings and work closely with other staff as a member of a treatment team.
2. Complete ASAM assessments and utilize screening tools for new intakes.
3. Provide crisis management and de-escalation techniques when applicable.
4. Provide brief intervention therapy, case management services, and work collaboratively with treatment team members and other agencies
5. Complete and maintain accurate records or reports regarding the patients' histories and progress, services provided, or other required information.
6. Model appropriate counselor behavior to the newer staff, and help train and orient new staff to the program.
7. Work with the treatment team to maintain a healthy treatment milieu.
8. Maintain flexibility and adaptability to expected and unexpected changes in the work environment.
9. Other duties as assigned by the program manager.

### **Experience and Education Minimum Requirements:**

1. Have knowledge, skills, and abilities demonstrating competence in the following essential job functions:
  - a. Treatment of substance-related disorders including client evaluation and individual, group, family, and other counseling techniques.
  - b. Program policies and procedures for client case management and record keeping.
  - c. Accountability for recording information in the client files assigned to them consistent with those policies and procedures and applicable OAR's.
2. BestCare Treatment Services uses a "Stages of Change/Motivational Interviewing" model of treatment. Counselors are expected to have a strong understanding of these treatment models.
3. Counselors are expected to be proficient with the use of ASAM criteria in determining length of stay for clients.
4. Have a current certification or license in addiction counseling or hold a current license as a health or allied providers issued by a state licensing body. New hires who do not hold a current certification must make an application within the first six months of employment and receive the credential/license within 36 months of the application.
5. Within six weeks of employment, must be currently certified or in process of certification in first aid methods including cardiopulmonary resuscitation.
6. For individuals recovering from the disease of alcoholism and/or from other drug addiction, have maintained continuous sobriety for the immediate past two years at the time of hire.

### **Tools and Equipment Used:**

Must have competency in using a computer for word processing, data base and internet usage. Must be able to operate usual office equipment such as fax, telephone, and photocopy machine. Must have a current and valid driver's license.

### **Physical Demands:**

The physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand, walk, and use hands to handle, feel or operate objects or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must occasionally lift and/or move up to twenty (20) pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The position requires the employee to dress in a professional manner that meets the standards for professional employees in Central Oregon.

**To Apply:**

Please complete an application using the link below along with a cover letter, resume, personal email address for communications and contact information for three supervisory references.

[Application for Employment – BestCare \(bestcaretreatment.org\)](http://bestcaretreatment.org)