

## RECOVERY MENTOR – BEND/REDMOND, OREGON

BestCare Treatment Services in Bend, Oregon is recruiting for a Recovery Mentor! This is a Part-Time Regular position that includes a competitive benefits package, FOUR WEEKS of paid time off, NINE recognized holidays, and a retirement account option. Starting pay is \$16.00 - \$20.99 depending on experience and qualifications.

BestCare Treatment Services is proud to be one of the longest-term providers of alcohol & drug rehabilitation and mental health services in the Central Oregon region. We got our start in November of 1997, thanks to a partnership between Deschutes County, State of Oregon, and St. Charles Medical Center. From a modest, singular drug rehab center, we have grown to offering residential and outpatient services in four cities in addition to the only Spanish-speaking alcohol and drug rehab facility in the state. We have helped thousands of people find the help they need in a caring and collaborative environment and we remain true to our founding mission:

***To advocate and provide compassionate care in the treatment and prevention of addiction and mental illness.***

As an agency, BestCare has a family feel with a supportive staff of hard-working professionals whose compassion and dedication is unmatched in our industry. They are smart, kind, innovative and strive to offer the best services available under all circumstances. Does this sound like you? If so, we invite you to join our team by applying for this exciting position.

Located in Beautiful Central Oregon, a warm, inviting mountain getaway with a cosmopolitan appeal is what you'll find when you arrive in the friendly town of Bend, Oregon. Majestic snow-capped peaks adorn the high-desert skyline, making for some of the best weather in Oregon – think sun-drenched days and cool nights – along with endless options for plenty of playtime. Playing in the Cascades, hiking, mountain biking, or skiing at Mt. Bachelor are just a few of the outdoor adventures you can find in Central Oregon. Dubbed the “outdoor playground of the West” for a thousand good reason, Bend is world famous for both its outdoor pursuits and pristine beauty.

For a video tour of Central Oregon, take a look at this video:

[The Official Bend Oregon Video by VisitBend.com - YouTube](#)

If this sounds enticing, don't wait! Apply today and join the family!

**Title:** Recovery Mentor  
**Program:** Outpatient and/or Detox Alcohol & Drug Treatment  
**Program Location:** Redmond/Bend, Oregon  
**Employment Status:** Full Time Regular  
**FLSA Classification:** Non-Exempt (Hourly)

---

**General Duties:** Recovery Mentors provide support and direct services to people from the Residential, Detox and Outpatient Programs. Recovery Mentors will also assist people from

other programs on a limited basis as needed. Recovery Mentors duties will consist of, but not be limited to direct interactions, telephone contacts, transportation, referrals, community-based resources and advocacy. The Recovery Mentor will work with their Supervisor to design and implement education, referral, and parent components of the program. The Recovery Mentor will be responsible for helping to facilitate classes and support groups along with group activities to ensure that they are sufficiently supervised and run smoothly. They will maintain a personal recovery program, if appropriate, as well as model recovery-appropriate behavior.

**Job Relationships:**

- Reports to: Detox/Respite or Outpatient A&D Program Clinical Supervisor and Program Directors
- Employees Supervised: None

**Language:** Bi-Lingual Spanish / English preferred

**Minimum Requirements:**

1. Education: High School diploma or equivalent
2. Have a current certification for Recovery Mentor issued by the state licensing body. New Hires that do not hold a current certification must make an application within the first six months of employment and receive the certification within 36 months of the application
3. Familiarity with substance abusing population and people with disabilities
4. Must be able to demonstrate continuous sobriety under non-residential, independent living conditions for the immediate past two years
5. Valid Driver's license and appropriate auto insurance

**Skills & Abilities:**

1. Knowledge of alcohol and drug addiction and detoxification; community resources and recovery programs
2. Communicate clearly, concisely and effectively orally and in writing
3. Maintain documentation in the EMR program
4. Work well with parents and children of diverse backgrounds
5. Work independently and as a team member. Must have the ability to get along with co-workers
6. Ability to function in crisis situations
7. Able to work with the treatment team to maintain a healthy treatment milieu

**Duties:**

1. Participate and provide recovery coaching to people involved with BestCare Treatment Services  
Methods:
  - a. Telephone contact with clients
  - b. Provide client transportation
  - c. Provide recovery coaching for clients during activities
  - d. Home visits under a limited basis
  - e. Supervise sober housing as needed
2. Assist prep and clean-up for evening groups

3. Provide individual, couples and family support
4. Attend program and all staff meetings and weekly supervision meetings
5. Provide direct support to detoxing clients as needed
6. Provide direct support to clients as they transition from detox to outpatient services
7. Maintain case notes of client contact
8. Complete attendance sheets, required report forms, and report client participation to Supervisor
9. Any additional duties as assigned by the Director or Supervisor

**Physical Demands:**

The physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand, walk, and use hands to handle, feel or operate objects or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must occasionally lift and/or move up to twenty (20) pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to dress in a professional manner that meets the standards for professional employees in Central Oregon.

**To Apply:**

Please complete an application using the link below along with a cover letter, resume, personal email address for communications and contact information for three supervisory references.

[Application for Employment – BestCare \(bestcaretreatment.org\)](http://bestcaretreatment.org)