

FACILITY MAINTENANCE (PART-TIME) - REDMOND, OREGON

BestCare Treatment Services and Brooks Respite and Recovery Center in Redmond, Oregon is recruiting for Facility Maintenance! This is a Part-Time Regular position that includes FOUR WEEKS of paid time off, NINE recognized holidays, and a retirement account option. Pay for this position is \$25.00/hour DOE.

BestCare Treatment Services is proud to be one of the longest-term providers of alcohol & drug rehabilitation and mental health services in the Central Oregon region. We got our start in November of 1997, thanks to a partnership between Deschutes County, State of Oregon, St. Charles Medical Center and the Central Oregon District Hospital. From a modest, singular drug rehab center, we have grown to offering residential and outpatient services in four cities in addition to the only Spanish-speaking alcohol and drug rehab facility in the state. We have helped thousands of people find the help they need in a caring and collaborative environment and we remain true to our founding mission:

To advocate and provide compassionate care in the treatment and prevention of addiction and mental illness.

As an agency, BestCare has a family feel with a supportive staff of hard-working professionals whose compassion and dedication is unmatched in our industry. They are smart, kind, innovative and strive to offer the best services available under all circumstances. Does this sound like you? If so, we invite you to join our team by applying for our open position for this exciting position!

Located in beautiful Central Oregon, Redmond, Oregon, is home to scenic river gorges, deep desert canyons, and other delightful treasures. The community is tight-knit and is known for its livability, affordability, community spirit as it's easy access to many outdoor activities. The surrounding landscape offers gorgeous snow-capped mountain views, fresh, clean rivers and lakes and breezy high desert plains. Redmond is in close proximity to a myriad of destination locations for fun and relaxation including the breath-taking Cascade Mounts, World Famous Smith Rocks State Park, and Cove Palisades State Park on Lake Billy Chinook just to name a few.

For a video tour of Redmond and Bend, take a look at these videos:

[Visit Redmond Oregon - YouTube](#)

[The Official Bend Oregon Video by VisitBend.com - YouTube](#)

Position Title:	Facility Maintenance
Program:	Residential Program
Program Location:	Redmond, Oregon
Supervisor:	Program Director, Residence Services
Employment Status:	Part-Time
FLSA Classification:	Non-Exempt (Hourly)

Overview: Provides necessary services to ensure the upkeep and safety of facilities for clients and staff at the residential program location. The Facility Maintenance employee needs to have a commitment to the mission of the agency and furthering that mission in the community. Must understand and fully adhere to the BCTS Ethics Statement. The Facility Maintenance employee is also responsible for maintenance of facility grounds, removal of snow and ice, facility repairs and routine upkeep. Must be willing to comply with the policies and practices of BestCare Treatment Services.

Duties:

1. Routine building maintenance including general methods, practices, and techniques of carpentry, plumbing, painting, masonry, janitorial services, concrete, limited HVAC, limited electrical systems, and grounds-keeping
2. Interior and exterior upkeep as needed
3. Actively coordinate and participate in maintenance requests
4. Timely and professional response to ongoing maintenance needs
5. Basic record keeping and reporting of services provided
6. Provide excellent customer and public service
7. Complete all maintenance and upkeep activities following proper occupational hazards controls and necessary safety precautions applicable to building maintenance work
8. Performs other duties as assigned by Program Director/Facility Supervisor

Minimum Qualifications:

High School diploma or equivalent and at least one year of experience in building operation, maintenance, and/or repair work or any equivalent combination of training, education, and experience that provides the required skills, knowledge, and abilities to perform the job. Comprehend and make inferences from written materials. Express ideas on technical problems clearly and concisely, verbally and in writing, in the English language. Work cooperatively with other employees, clients, and visitors at all times. Communicate effectively both verbally and in writing. Work safely without presenting a direct threat to self or other.

Have the ability to work independently and also have the skills to be a team player. Must have the ability to get along with co-workers. Possess the ability to network with all resources in order to provide the best customer service. Use good customer service skills with the clients or family members seeking help from our program.

Tools and Equipment Used:

The Facility Maintenance employee will be expected to be familiar with and competent in the use of all hand and other tools required to complete maintenance and repair tasks.

Physical Demands:

The physical demands inherent in this position are representative of those an employee would encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing this job, the employee is regularly required to have the physical ability for continuous physical effort, to work outdoors in all types of weather conditions, walk on rough, rocky, or

uneven terrain, sit, stoop, bend, crawl, climb, twist, kneel, squat, crouch, reach, stand, walk, balance, lift, grasp, talk, hear, see, and rotate arms, wrists, and forearms. Must have the ability to push, pull move, and/or lift objects weighing up to 100 pounds occasionally, 75 pounds frequently, and 10-25 pounds continuously. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to dress in a professional manner that meets the standards for professional employees in Central Oregon.

To Apply:

Please complete an application using the link below along with a cover letter, resume, personal email address for communications and contact information for three supervisory references.

[Application for Employment – BestCare \(bestcaretreatment.org\)](http://bestcaretreatment.org)