

## **SUPPORTED EMPLOYMENT SPECIALIST - MADRAS, OREGON**

BestCare Treatment Services is proud to be one of the longest-term providers of alcohol & drug rehabilitation and mental health services in the Central Oregon region. We got our start in November of 1997, thanks to a partnership between Deschutes County, State of Oregon, and St. Charles Medical Center. From a modest, singular drug rehab center, we have grown to offering residential and outpatient services in four cities in addition to the only Spanish-speaking alcohol and drug rehab facility in the state. We have helped thousands of people find the help they need in a caring and collaborative environment and we remain true to our founding mission:

***To advocate and provide compassionate care in the treatment and prevention of addiction and mental illness.***

As an agency, BestCare has a family feel with a supportive staff of hard-working professionals whose compassion and dedication is unmatched in our industry. They are smart, kind, innovative and strive to offer the best services available under all circumstances. Does this sound like you? If so, we invite you to join our team by applying for this exciting position.

Located in beautiful Central Oregon, about 45 minutes north of Bend, and surrounded by quaint farms and working cattle ranches, Madras, Oregon, is home to scenic river gorges, deep desert canyons, and other delightful treasures. The community is tight-knit and is known for its livability, affordability, community spirit as well as its rich mix of cultures. The surrounding landscape offers gorgeous snow-capped mountain views, fresh, clean rivers and lakes and breezy high desert plains. Madras is in close proximity to a myriad of destination locations for fun and relaxation including breath-taking Mt. Hood, world famous Smith Rocks State Park, and Cove Palisades State Park on Lake Billy Chinook just to name a few.

For a video tour of Madras, take a look at this video:

[Madras Oregon: Beyond the Windshield - YouTube](#)

If this sounds enticing, don't wait! Apply today and join the family!

BestCare Treatment Services in Madras is recruiting for a Supported Employment Specialist! This is a Full Time regular position that includes a competitive benefits package, FOUR WEEKS of paid time off, NINE recognized holidays, and a retirement account option. Starting wage for this position is \$17.40 - \$22.83 DOE.

**Title:** Supported Employment Specialist

**Program/Location:** Mental Health Program

**Employment Status:** Full-Time

**FLSA Classification:** Non-Exempt (Hourly)

**General Duties:** The Supported Employment Specialist will assist individuals in Jefferson County who happen to have a severe and persistent mental illness (e.g. schizophrenia spectrum disorder, bipolar, depression) who want to work and/or go to school.

**Job Relationships:**

- Reports to: Mental Health Clinical Supervisor-Adult Services and Program Director
- Employees Supervised: None

**Language:** English; Spanish is a plus but not a minimum requirement

**Duties:**

The Supported Employment Specialist duties will largely consist of the following, but are not limited to:

- Direct interactions with mental health clients with a severe and persistent mental illness who are seeking to obtain work or attend school who are engaged in mental health services at BestCare/Jefferson County CMHP and referred by their mental health clinician.
- As part of a behavioral health program, direct interactions members of the mental health and substance use disorders treatment teams. Attend weekly mental health treatment team meetings and fully participate on the mental health team.
- Direct interactions with local employers and potential employers, community groups (e.g. Chamber of Commerce, Central Oregon Community College, LINC/Faith-based network) and both build and maintain strong working relationships with these entities.
- Build relationships with employers based upon client job interests. Includes meeting face to face with employers over time to learn about their business needs and the positions in their business. Make at minimum six employer contacts each week with a person who has hiring responsibilities.
- Telephone contacts with supported employment clients, employers, and community partners.
- Transportation: taking supported employment clients to appointments such as job interviews, job shadowing, education-related appointments, vocational rehabilitation, when appropriate.
- Providing job supports continuously. Individualized job supports are provided until jobs are stable or until clients no longer want supports from the supported employment specialist.
- Tracking supported employment client data on excel spreadsheets and completing reports to regulatory bodies and the agency.
- Case management services, including documentation in the program's electronic health record.
- Completing IPS/Intentional Peer Support training and obtaining IPS certification. Attending the annual OSECE/Oregon Supported Employment Center for Excellence conference and other training that assists them with best practices in supported employment.
- Other duties as assigned.

The Supported Employment Specialist will fully be part of the mental health treatment team and will work closely with their supervisor(s) to design and implement the state-sanctioned evidence-based Individual Placement and Support (IPS) model for supported employment.

**Minimum Requirements:**

1. Education: Associate's or Bachelor's degree in social services, psychology, human services, counseling, or a behavioral health-related discipline.
2. Familiarity with mental illness and substance abusing populations.
3. If in recovery from mental illness and/or substance abuse, must be able to demonstrate continuous sobriety under non-residential, independent living conditions for the immediate past two years.
4. Valid Driver's license and appropriate auto insurance.
5. Ability to pass a background check and be granted approval by the Oregon Department of Human Services (DHS) background check unit.

**Skills & Abilities:**

1. Knowledge about veterans issues, local and regional resources, along with some basic understanding of mental illness and alcohol/drug addiction; community resources and recovery programs.
2. Communicate clearly, concisely and effectively orally and in writing
3. Work well with clients, co-workers, and community partners of diverse backgrounds.
4. Work independently and as a team member. Must have the ability to get along with co-workers.

**Additional Duties:**

1. Network with and build strong working collaborations with the State Vocational Rehabilitative Services division, including vocational services on the Warm Springs Indian Reservation.
2. Any additional duties as assigned by the Program Director or Supervisor

**Physical Demands:**

The physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand, walk, and use hands to handle, feel or operate objects or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or

crawl; and talk and hear. The employee must occasionally lift and/or move up to twenty (20) pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to dress in a professional manner that meets the standards for professional employees in Central Oregon.

**To Apply:**

Please complete the application using the link below, and submit along with a cover letter, resume with personal email address for correspondence, any applicable licenses, certifications or degrees with transcripts, and contact information for three supervisory/professional references.

[Application for Employment – BestCare \(bestcaretreatment.org\)](http://bestcaretreatment.org)