

## **FACILITY COOK (ON-CALL) - MADRAS, OREGON**

BestCare Treatment Services is looking for a seasoned, experienced On-Call Cook to join our team at our Residential Latino Services Program in Madras, Oregon!

This is an on-call position (less than 20 hours/week as needed) that is eligible to participate in a retirement account upon hire.

BestCare Treatment Services is proud to be one of the longest-term providers of alcohol & drug rehabilitation and mental health services in the Central Oregon region. We got our start in November of 1997, thanks to a partnership between Deschutes County, State of Oregon, and St. Charles Medical Center. From a modest, singular drug rehab center, we have grown to offering residential and outpatient services in four cities in addition to the only Spanish-speaking alcohol and drug rehab facility in the state. We have helped thousands of people find the help they need in a caring and collaborative environment and we remain true to our founding mission:

*To advocate and provide compassionate care in the treatment and prevention of addiction and mental illness.*

As an agency, BestCare has a family feel with a supportive staff of hard-working professionals whose compassion and dedication is unmatched in our industry. They are smart, kind, innovative and strive to offer the best services available under all circumstances. Does this sound like you? If so, we invite you to join our team by applying for our open position for Medical Assistant for our inpatient mental health program.

Located in beautiful Central Oregon, about 45 minutes north of Bend, and surrounded by quaint farms and working cattle ranches, Madras, Oregon, is home to scenic river gorges, deep desert canyons, and other delightful treasures. The community is tight-knit and is known for its livability, affordability, community spirit as well as its rich mix of cultures. The surrounding landscape offers gorgeous snow-capped mountain views, fresh, clean rivers and lakes and breezy high desert plains. Madras is in close proximity to a myriad of destination locations for fun and relaxation including breath-taking Mt. Hood, world famous Smith Rocks State Park, and Cove Palisades State Park on Lake Billy Chinook just to name a few.

For a video tour of Madras, take a look at this video:

[Madras Oregon: Beyond the Windshield - YouTube](#)

If this sounds enticing, don't wait! Apply today and join the family!

If you are a self-starter interested in a fulfilling, positive work environment where you can innovatively create your own weekly menu then this will be a great opportunity for you to put your skills to the test!

The ideal candidate will possess the following:

- Extensive chef/cook experience, providing meals for large groups
- Ability to coach people on healthy eating habits
- Strong commitment to the highest standards of quality
- The experience to contribute to a program that delivers excellent service and reflects the skills needed to achieve the goals of the organization

What we provide:

- Competitive wages - depending on experience
- Employer is committed to a slower paced, positive work environment which provides life balance opportunities
- Generous 403 (b) retirement program option

**General Duties:** Provides necessary services to ensure that clients have nutritious and balanced meals while they are staying at our facility. Provide meals using fresh, seasonal ingredients. The Facility Chef must be committed to the mission of the agency and furthering that mission in the community. Must understand and fully adhere to the BCTS Ethics Statement and company policies. The Facility Chef is also responsible for following proper and efficient food handler's practices.

**Job Relationships:**

- Reports to: Program Director
- Employees Supervised: None

**Education / Licensure:** Food Handler's Safety

**Language:** Bi-lingual Spanish/English - spoken & written required

**Duties:**

- Manage and account for food inventory, purchase, and budget
- Ability to plan all meals at least a week in advance
- Be responsible for all kitchen facilities, sanitation, care and maintenance of equipment
- Ensure all health guidelines and standards are observed
- Prepare three nutritious, balanced meals per day, using seasonal and local ingredients
- Keep all cooking and food preparation areas clean and sanitary
- Manage client food & beverage rules and guidelines
- Maintains strict confidentiality of all clients who are receiving services at this facility
- Performs other duties as assigned by supervisor

**Minimum Requirements:**

Have knowledge, skills, and abilities demonstrating competence in the following essential job functions: experience in the preparation of food, purchase of food and food related items (e.g. spices, protective wraps) and the planning of nutritious balanced menus.

Responsible for following proper kitchen and food handling sanitation guidelines to ensure the safety of the clients and staff. Must possess a current County Food Handler's License. License will be renewed and kept current at all times.

Have the ability to work independently and also have the skills to be a team player. Must have the ability to get along with co-workers. Possess the ability to network with all resources in order to provide the best customer service. Use good customer service skills with the clients or family members seeking help from our program. Be compassionate and caring in performing the job duties.

### **Tools and Equipment Used:**

The Facility Cook will be expected to be familiar with and competent in the use of all kitchen equipment and utensils including stoves, refrigerators, microwaves, dishwashers, and any utensils and other equipment used in the proper preparation of food.

### **Physical Demands:**

The physical demands inherent in this position are representative of those an employee would encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing this job, the employee is regularly required to reach with hands and arms, to stand, walk, and use their hands to operate objects or controls. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch, or crawl, and to talk and to hear. The employee must occasionally lift and or move up to (25) twenty-five pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

### **Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to dress in a professional manner that meets the standards for professional employees in Central Oregon.

### **To Apply:**

Please complete the application using the link below, and submit along with a cover letter, resume with personal email address for correspondence, any applicable licenses, certifications or degrees with transcripts, and contact information for three supervisory/professional references.

[Application for Employment – BestCare \(bestcaretreatment.org\)](http://bestcaretreatment.org)